

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ANIMAL SHELTER BOARD
MINUTES

MAY 2, 2024 – 2:00PM – MAYOR’S OFFICE

Board Member Present:

Mayor Jack McCall	Cliff Sallee
Mark Presley	Debbie Jenkins Earps
Linda Sue Bruce	Ginny Gregory
Rebecca Troutt, Shelter Director	

1. Call to order – 2:00pm by Jack McCall
2. There were several concerns over the FY25 budget.
 - a. \$10,000.00 increase – Ms. Troutt explained that there were several shelter needs; roof repair, partition for office and fence (fence has been completed).
 - b. There were concerns about the amount of funds being spent on dog food – Ms. Troutt stated that she feeds the shelter animals and foster animals premium dog food for good health and digestion. For the month of April 2024, the receipts for food added up to approximately \$2000.00. If dog food donations are made to the Shelter these donations would be given to people in our community in need of dog food and not the shelter animals, per Ms. Troutt. Debbie Jenkins Earps made a motion for Ms. Troutt to seek bids for medium grade dog food from businesses within our county and outside of county. Seconded by Cliff Sallee.
Motion Carried (These bids are to be presented at the next board meeting.)
 - c. Line item 308 was also a concern. Ms. Troutt wanted to hire a consultant to help evaluate animals and families for placement in homes. Cliff Sallee stated this should be Ms. Troutt’s job as the Director of the Shelter. Debbie Jenkins Earps made a motion to delete these funds from the budget. Seconded by Cliff Sallee.
Motion Carried
3. The Board was inquiring about the lack of board meetings. Ms. Troutt stated that she sent out emails multiple times to set up meetings with no response. Board members present stated that they have not received any emails regarding meetings from Ms. Troutt. It was suggested that the Board meet quarterly (January, April, July, October) on the second Monday of said months at 2:00pm. Place was not discussed. All board members were in favor.
4. Rebecca Troutt’s update on Shelter.
 - a. Ms. Troutt presented a rough draft personnel policy for the Shelter. It was requested the policy be emailed to all board members.
 - b. Ms. Troutt stated that the 501c-3 application has been completed.

Motion to adjourn by Ginny Gregory, seconded by Linda Sue Bruce.